

## Attachment 5 – Authorised plan-making reporting template

### Reporting template for authorised LEP amendments

#### Notes:

- The planning proposal number will be provided by the Department of Planning, Industry and Environment following receipt of the planning proposal.
- The Department will fill in the details of Tables 1 and 3.
- The local plan-making authority is to fill in the details of Table 2.
- If the planning proposal is exhibited more than once, the local plan-making authority should add rows to **Table 2** to include this information.
- The local plan-making authority must notify the relevant contact officer in the regional office in writing of the dates as they occur to ensure the publicly accessible LEP Tracking System is kept up to date.
- The plan should be signed using the following format:  
[Name]  
[Title]  
[Council name]  
Delegate of [Council name], the local plan-making authority [date]
- A copy of this completed report must be provided to the Department with the local plan-making authority's request to have the LEP notified.

**Table 1: To be completed by the Department**

| Stage                                   | Date/Details                                |
|---|---|
| Planning proposal number                | PP_2020_YASSV_001_00                        |
| Date sent to DPIE under section 3.34(1) | 30 January 2020 (updated planning proposal) |
| Gateway determination date              | 17 February 2020                            |

**Table 2: To be completed by the local plan-making authority**

| Stage  | Date/Details         | Notified regional office |
|--|----------------------|--------------------------|
| Dates draft LEP exhibited                                    | 21 Feb - 13 Mar 2020 | Yes                      |
| Date of public hearing (if held)                             | N/A                  | N/A                      |
| Date draft LEP requested from PCO                            | 28 August 2020       | Yes                      |
| Date draft LEP received from PCO                             | 6 October 2020       | N/A                      |
| Date PCO Opinion requested                                   | 6 October 2020       | Yes                      |
| Date PCO Opinion received                                    | 6 October 2020       | Yes                      |
| Date GIS data or maps provided/requested                     | 31 August 2020       | Yes                      |
| Date ePlanning confirmed mapping is suitable and sent to PCO | 15 October 2020      | N/A                      |
| Date LEP finalised   | 20 October 2020      | Yes                      |
| Date sent to DPIE requesting notification                    | 20 October 2020      | Yes                      |

**Additional relevant information:**

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